

Saint Joseph Seventh-day Adventist Church

1201 Maiden Lane
 Saint Joseph, Michigan 49085
 Phone: (269) 408-1130

WEDDING APPLICATION AND USER AGREEMENT CONTRACT

Reservations will be issued only after this application is approved and will be honored only if requirements listed below are fulfilled by the due dates.

PLEASE TYPE OR PRINT LEGIBLY:

Wedding Date	Time	Room	
Rehearsal Date			Time
Bride's Name			Church Affiliation
Address			Telephone
Groom's Name			Church Affiliation
Address			Telephone
Officiating Minister			Telephone
Address			
Pianist			Telephone
Address			
Wedding Coordinator			Telephone
Address			
Caterer (If reception is at St Joseph Church)			Telephone
Address			
Time church should be opened on wedding day		Time church can be closed after event (include cleanup-time)	
Reception location			
Rooms or Services Requested	Usage Fees	Deposit Fees	Total
Grand Total			

- 1) _____ Deposits are due upon application approval
- 2) _____ Proof of pre-marital counseling (due 2 months prior to event)
- 3) _____ Items due no less than 30 days prior to event:
 - Usage and Service Fees
 - Caterer's proof of liability insurance and copy of license due
 - Proof of User's liability insurance
- 4) _____ List of vocal / instrumental music to be used due at least two weeks prior to event

I have received, read, and understand the USER AGREEMENT RULES AND REGULATIONS for room usage at Saint Joseph Seventh-day Adventist Church and am willing to abide by these principles. I agree to pay the fees as stated in the User Agreement. I have signed a HOLD HARMLESS AGREEMENT which releases the Saint Joseph Seventh-day Adventist Church from any liabilities that may arise out of use of the Church Facilities.

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Hold Harmless Agreement

The undersigned hereby willingly agrees to save and hold harmless the Saint Joseph Seventh-day Adventist Church, and its respective agents, representatives, coordinators, employees, officers, and clergy, from any and all claims, demands, judgments or liabilities arising out of the use of the Saint Joseph Seventh-day Adventist Church

User:

Full and Complete Name

Date

Witness Signature

Date